



Affirmative Action/EEO Form – Applicants for Open Positions (Solicited)

Applicant Information

Full Name: _____
Last (please print) First M.I.

Zip Code: _____ Position Applied for: _____ Job Order # _____

Voluntary Self I.D. Information

Employees are treated equally during the hiring process and employment without regard to race, color, religion, creed, national origin, age, disability, marital or veteran status or any other legally protected status.

As an employer with an Affirmative Action Program, we comply with government regulations, including Affirmative Action responsibilities where they apply.

The purpose for this Data record is to comply with government recordkeeping, reporting, and other legal requirements. Periodic reports are made to the government on the following information. The completion of this Data Record is optional. If you choose to volunteer the requested information please note that all Data records are kept in a confidential file and are not a part of your application for employment or personnel file. **Please note:** YOUR COOPERATION IS VOLUNTARY. INCLUSION OR EXCLUSION OF ANY DATA WILL NOT AFFECT ANY EMPLOYMENT DECISION.

- I understand the reason for this request as stated above and choose to decline filling out this form.
- I understand the reason for this request as stated above and have chosen to complete this form.

Gender:

Check the one that applies:

- Male
- Female

Ethnicity:

Check the one that applies:

- Yes, Hispanic or Latino: A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.
- No, not Hispanic or Latino

Race: Answer this section only if you selected "No, not Hispanic or Latino" above.

Check one or more of the following race categories:

- White (not Hispanic/Latino) – A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.
- Black or African American (not Hispanic/Latino) – A Person having origins in any of the Black racial groups of Africa.
- Asian (not Hispanic/Latino) – A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
- Native Hawaiian or Other Pacific Islander (not Hispanic/Latino) – A person having origins in any of the peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
- American Indian or Alaska Native (not Hispanic/Latino) – A person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.
- Two or More Races (not Hispanic/Latino)

OVER →

How did you hear about this position?

- Advertisement Company Employee Staffing Agency
- Job Fair Referral Web Site
- Other _____ Michigan Talent Bank Drop in

Are you a Veteran, YES _____ NO _____ please check YES for all Veteran categories that apply.

Branch of Service _____ Years _____

Are you a Vietnam Veteran? Yes ___ No ___

Are you an Other Protected Veteran? Yes ___ No ___

Refers to a veteran who served on active duty in the U.S. military, ground, naval or air service during a war or in a campaign or expedition for which a campaign badge has been authorized, under laws administered by the Department of Defense. For a complete list of the covered wars, campaigns or expeditions that meet this criterion, log on to the government's website at <http://www.opm.gov/staffingportal/vgmedal2.asp>

Are you a Recently Separated Veteran? (3 years) Yes ___ No ___

Any veteran during the three-year period beginning on the date of such veteran's discharge or release from active duty in the U.S. military, ground, naval or air service.

Are you an Armed Forces Service Medal Veteran? Yes ___ No ___

Any veteran who, while serving on active duty in the U.S. military, ground, naval or air service, participated in a United States military operation for which an Armed Forces service medal was awarded pursuant to Executive Order 12985.

Date _____ Signature of Applicant _____

Office Use Only: Position Considered For: _____ Date _____

Interviewed – YES / NO Hired - YES / NO Start Date _____

EEO1 Category _____ Job Group # _____ Job Order # _____